

BIG BEAR AREA REGIONAL WASTEWATER AGENCY
Regular Board Meeting
Minutes
April 25, 2018

1. Call to Order

A regular meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was held on Wednesday, April 25, 2018 at 5:00 p.m. at 121 Palomino Drive, Big Bear City, California.

Governing Board Members present: John Green, David Caretto, Liz Harris, Karyn Oxandaboure, and Rick Herrick.

Absent: None

Staff present: David Lawrence, General Manager; Jennifer McCullar, Jan Guy, Plant Manager; Sonja Kawa, Human Resource Coordinator/Accounting Technician and Kim Booth, Administrative Assistant

Others: Logan Petersen, Big Bear High School Student

2. Pledge of Allegiance

Chairman Green called the meeting to order at 5:00 p.m. with Ms. Oxandaboure leading the Pledge of Allegiance.

3. Presentations and Introduction:

A. Mr. Bemisdarfer was unable to attend; this item was tabled.

B. Mr. Green presented Mr. Lawrence with a 1-year pin and thanked him for his services. He opened it to the rest of the board to make comments, where they thanked him for his services.

C. Mr. Lawrence introduced Ms. Guy as the new Plant Manager. The board welcomed her.

4. Approval of the Agenda

Upon motion by Director Herrick, seconded by Director Oxandaboure and carried, the Agenda was approved as presented.

Vote

Green	Aye
Caretto	Aye
Harris	Aye
Oxandaboure	Aye
Herrick	Aye

5. Consent Calendar: The Governing Board reviewed items on the Consent Calendar. Upon motion by Vice Chairman Caretto, seconded by Director Herrick and carried, the Governing Board approved the Consent Calendar as presented:

A. Minutes of the Special Meeting March 22,2018 – Approved

- B. Monthly Expenses – Informational
- C. Governing Board Member Reimbursement – Approved
- D. Investment Report – Informational

Vote

Green	Aye
Caretto	Aye
Harris	Aye
Oxandaboure	Aye
Herrick	Aye

6. Items Removed From the Consent Calendar: None

7. Public Forum Response:

8. Public Forum – The Public Forum portion of the meeting is an opportunity for members of the public to directly address the Governing Board on matters within the jurisdiction of this Agency. Ordinance No. 57 limits individual public testimony to three minutes or less. The cumulative time that any individual may provide public testimony during a meeting is fifteen minutes and the public testimony shall be limited to thirty minutes for all speakers. Whenever a group of persons wishes to address the Board on the same item, the Chairman or the Board by majority vote may request a spokesperson be chosen for the group or limit the number of such persons addressing the Board. Since discussion of an item, not on the posted agenda is not allowed, these concerns may be addressed in a future meeting under “Public Forum Response

9. Old Business: None

10. New Business

A. Chairman Green opened the public hearing 5:03 p.m., public hearing closed at 5:04 p.m. Chairman Green calls for a motion and a second to waive the reading of the entire ordinance and will adopt by title only Ordinance No. O 01-2018, An Ordinance of the Governing Board of the Big Bear Area Regional Wastewater Agency Establishing the Sewer User Charge and Taking Certain Other Actions Related Thereto. Upon motion by Director Caretto, seconded by Secretary Harris, and carried the Governing Board approved Ordinance No. O. 01-2018.

Vote

Green	Aye
Caretto	Aye
Harris	Aye
Oxandaboure	Aye
Herrick	Aye

- B. Chairman Green calls for a motion and a second to waive the reading of the entire ordinance and will adopt by title only Ordinance No. O. 02-2018, An Ordinance of the Governing Board of the Big Bear Area Regional Wastewater Agency Increasing the Wastewater Connection Fee, Amending Ordinance No.2 and Taking Certain Other Actions. Upon motion by Vice Chairman Caretto, seconded by Director Herrick, and carried, the Governing Board approved Ordinance No. O. 02-2018.

Vote

Green	Aye
Caretto	Aye
Harris	Aye
Oxandaboure	Aye
Herrick	Aye

- C. Chairman Green calls for a motion and a second to waive the reading of the entire ordinance and will adopt by title only Ordinance No. O. 03-2018, An Ordinance of the Governing Board of the Big Bear Area Regional Wastewater Agency Clarifying the Fiscal Year 2019 Sewer Standby or Immediate Availability Charges. Upon motion by Vice Chairman Caretto, seconded by Director Oxandaboure and carried, the Governing Board approved Ordinance No. O. 03-2018.

Vote

Green	Aye
Caretto	Aye
Harris	Aye
Oxandaboure	Aye
Herrick	Aye

- D. Chairman Green opened the public hearing at 5:07 p.m., public hearing closed at 5:08 p.m. Chairman Green calls for a motion and a second to waive the reading of the entire ordinance and will adopt by title only Ordinance No. O. 04-2018, An Ordinance of the Governing Board of the Big Bear Area Regional Wastewater Agency to Increase the Current Fee Schedule for the Disposal of Waste Delivered to the Regional Treatment Plant. Upon motion by Director Herrick, seconded by Director Oxandaboure, and carried, the Governing Board approved Ordinance No. O. 04-2018.

Vote

Green	Aye
Caretto	Aye
Harris	Aye
Oxandaboure	Aye
Herrick	Aye

11. Information/Committee Reports:

- A. Mr. Herrick had a comment regarding attending earth day, he had multiple people asking and encouraging BBARWA to put in solar and would like to see it on the May agenda for further discussion.

12. Closed Session

Entered closed session at 5:12 p.m., returned to open session at 6:51 p.m. with no reportable action.

13. Adjournment

With no further business to come before the Governing Board, Chairman Green adjourned the meeting at 6:52 p.m.

ATTEST:



Elizabeth Harris, Ed.D, Secretary of the
Governing Board of the Big Bear Area Regional
Wastewater Agency



Kim Booth, Administrative Assistant
Big Bear Area Regional Wastewater Agency