

BIG BEAR AREA REGIONAL WASTEWATER AGENCY

Regular Board Meeting Minutes

August 23, 2023

1. CALL TO ORDER

A Regular Meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was called to order by Vice-Chair Miller at 5:00 p.m. on August 23, 2023 at 121 Palomino Drive, Big Bear City, California.

BOARD MEMBERS PRESENT

Jim Miller, Vice-Chair

Bynette Mote, Director

Larry Walsh, Director

BOARD MEMBERS ABSENT

Rick Herrick, Director

STAFF MEMBERS PRESENT

David Lawrence, General Manager

Christine Bennett, Finance Manager

Bridgette Burton, Administrative Services Manager/Board Secretary

John Shimmin, Plant Manager

OTHERS

None

Members of the public who signed in included:

None

2. PLEDGE OF ALLEGIANCE

Director Walsh

3. APPROVAL OF AGENDA

Upon motion by Director Mote, seconded by Director Walsh and carried, the Governing Board approved the agenda as presented.

Ayes: Mote, Walsh, Miller

Noes: None

Absent: Herrick

Abstain: None

4. PUBLIC FORUM

None

5. **PRESENTATION AND INTRODUCTION**

None

6. **INFORMATION/COMMITTEE REPORTS**

6.A. General Manager's Report

The General Manager highlighted the Replenish Big Bear brine totes will be delivered this week with shipping expected next week, and the RFP for final design services will be brought to the Governing Board for consideration at the December meeting. The Governing Board inquired about the timeline for the brine testing reports.

6.B. Adjournment of the Big Bear Valley Basin Groundwater Sustainability Agency's August 15, 2023 Meeting

This was informational only.

7. **CONSENT CALENDAR APPROVED ITEMS**

7.A. Approval of the Meeting Minutes from the July 26, 2023 Regular Meeting

7.B. Monthly Disbursements Report for July

7.C. Investment Report Identifying Agency Investments and Reporting Interest Income for July

7.D. Resolution No. R. 14-2023, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Adopting an Amended Conflict of Interest Code Pursuant to the Political Reform Act of 1974

7.E. Resolution No. R. 15-2023, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Adopting the Annual Statement of Investment Policy

Upon motion by Director Mote seconded by Vice-Chair Miller and carried, the Governing Board approved the Consent Calendar as presented.

Ayes: Mote, Walsh, Miller

Noes: None

Absent: Herrick

Abstain: None

8. **ITEMS REMOVED FROM CONSENT CALENDAR**

9. **OLD BUSINESS**

None

10. NEW BUSINESS – DISCUSSION/ACTION ITEMS

- 10.A.** Replenish Big Bear Funding Letter of Intent between the Big Bear Area Regional Wastewater Agency, the City of Big Bear Lake Department of Water and Power, and the Big Bear City Community Services District Amendment No. 1

The General Manager explained the purpose of the Letter of Intent (LOI) and other possible options to fund the annual operating and maintenance costs of the Replenish Big Bear Project.

The Governing Board inquired how the per acre-foot cost was determined, and in the event that CSD or DWP did not purchase their maximum allotment, could the Project water be sold to residents with cisterns. The Governing Board clarified that once the CEQA process was complete the Agency would enter into formal funding agreements for the Project and requested the name of the Big Bear City Community Services District General Manager be updated to Glenn Jacklin.

Upon motion by Director Mote, seconded by Director Walsh and carried, the Governing Board authorized the General Manager to negotiate and execute the Replenish Big Bear Funding Letter of Intent between the Agency, the City of Big Bear Lake Department of Water and Power, and the Big Bear City Community Services District Amendment No. 1.

Ayes: Mote, Walsh, Miller
Noes: None
Absent: Herrick
Abstain: None

- 10.B.** Resolution No. R. 16-2023, A Resolution of the Governing Board of the Big Bear Area Regional Wastewater Agency Amending Resolution No. R. 09-2023 Adding the Administrative Services Manager/Board Secretary as a signatory for the Agency's US Bank Accounts

The Finance Manager presented the resolution to add the Administrative Services Manager/Board Secretary as a signatory for the Agency's US Bank accounts.

The Governing Board clarified that the Administrative Services Manager/Board Secretary would not be responsible for Agency investments.

Upon motion by Director Mote, seconded by Vice-Chair Miller and carried, the Governing Board approved Resolution No. R. 16-2023.

Ayes: Mote, Walsh, Miller
Noes: None
Absent: Herrick
Abstain: None

11. COMMENTS AND ANNOUNCEMENTS

11.A. General Manager Comments

None

11.B. Governing Board Member Comments

Vice-Chair Miller will not be attending the September Governing Board meeting.

12. ADJOURNMENT

With no further business to come before the Governing Board, Vice-Chair Miller adjourned the meeting at 5:16 p.m.

ATTEST: Bridgette Burton
Bridgette Burton, Secretary to the Governing Board
Big Bear Area Regional Wastewater Agency