

**BIG BEAR AREA REGIONAL WASTEWATER AGENCY**  
**Special Board Meeting**  
**Minutes**  
**August 20, 2018**

**1. Call to Order**

A special meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was held on Monday, August 20, 2018 1:30 p.m. at 121 Palomino Drive, Big Bear City, California.

**Board Members present:** John Green, David Caretto, Liz Harris, Karyn Oxandaboure and Rick Herrick

**Absent:** None

**Staff members present:** David Lawrence, General Manager; Jennifer McCullar, Finance Manager; Jan Guy, Plant Manager; Kim Booth, Administrative Assistant; Sonja Kawa, Human Resources Coordinator/ Accounting Technician; Troy Bemisdarfer, Plant Maintenance Supervisor; Nick Josenhans, Plant Operator; Chris Santillan, Plant Operator; Justin Ploense, Plant Operator; Kyle Burnett, Plant Operator; Brent Berg, Plant Operator; Nikki Crumpler, Laboratory Analyst and Tim Morris, Non-Regular.

**Others:** None

**2. Pledge of Allegiance**

Chairman Green called the meeting to order at 1:35 p.m. with Director Caretto leading the Pledge of Allegiance.

- 3. Public Forum** – The Public Forum portion of the meeting is an opportunity for members of the public to directly address the Governing Board on matters within the jurisdiction of this Agency and included on the agenda. Ordinance No. 57 limits individual public testimony to three minutes or less. The cumulative time that any individual may provide public testimony during a meeting is fifteen minutes and the public testimony shall be limited to thirty minutes for all speakers. Whenever a group of persons wishes to address the Board on the same item, the Chairman or the Board by majority vote may request a spokesperson be chosen for the group or limit the number of such persons addressing the Board. Since discussion of an item, not on the posted agenda is not allowed, these concerns will be addressed in a future meeting as soon as practicable under “Public Forum Responses.


**4. New Business**

A. Plant Tour was given by the general manager, plant manager and the operators.

**5. Adjournment**

With no further business the special meeting was adjourned at 3:35 p.m.

ATTEST:

  
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Elizabeth Harris, Ed.D, Secretary of the  
Governing Board of the Big Bear Area Regional  
Wastewater Agency



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Kim Booth, Administrative Assistant  
Big Bear Area Regional Wastewater Agency