

BIG BEAR AREA REGIONAL WASTEWATER AGENCY

REGULAR BOARD MEETING MINUTES

May 25, 2022

1. CALL TO ORDER

A Regular Meeting of the Governing Board of the Big Bear Area Regional Wastewater Agency was called to order by Vice-Chair Green at 5:20 p.m. on May 25, 2022 at 121 Palomino Drive, Big Bear City, California.

BOARD MEMBERS PRESENT

John Green, Vice-Chair
Bynette Mote, Director
Larry Walsh, Director

BOARD MEMBERS ABSENT

Rick Herrick, Chair
Jim Miller, Director

STAFF MEMBERS PRESENT

David Lawrence, General Manager
John Shimmin, Plant Manager
Sonja Kawa, Human Resources Coordinator/Accounting Technician
Bridgette Burton, Management Analyst/Board Secretary

OTHERS

None

2. PLEDGE OF ALLEGIANCE

Director Mote

3. APPROVAL OF THE AGENDA

Upon motion by Director Mote, seconded by Director Walsh and carried, the Governing Board approved the agenda as presented.

Ayes: Mote, Walsh, Green
Noes: None
Absent: Herrick, Miller
Abstain: None

4. PUBLIC FORUM

No comments

5. PRESENTATIONS AND INTRODUCTIONS

5.A. David Lawrence nominated as a "Local Government Champion" by the Institute for Local Government

The Board Secretary described the Local Government Champion Program which recognizes public servants who have demonstrated outstanding commitment and day-to-day leadership in public service.

6. INFORMATION/COMMITTEE REPORTS

6.A. General Manager's Report

The General Manager highlighted the Agency's plans to engage Bartle Wells Associates to complete a funding plan for Replenish Big Bear, to include the current, short-term need for gap financing (to advance fund grant reimbursements) and longer-term financing to include funding programs (State Revolving Fund, funding under the Water Infrastructure Finance and Innovation Act (WIFIA), and iBank), and financing under a bond issuance or private placement.

7. CONSENT CALENDAR

7.A. Approval of the Meeting Minutes from the April 27, 2022 Regular Meeting

7.B. Monthly Disbursements Report for April

7.C. Investment Report Identifying Agency Investments and Reporting Interest Income for April

7.D. Pay Schedule

7.E. Third Quarter Report, Nine Months Ended March 31, 2022

Upon motion by Director Walsh, seconded by Director Mote and carried, the Governing Board approved the Consent Calendar as presented.

Ayes: Mote, Walsh, Green
Noes: None
Absent: Herrick, Miller
Abstain: None

8. ITEMS REMOVED FROM THE CONSENT CALENDAR

None

9. OLD BUSINESS

None

10. NEW BUSINESS

10.A. General Manager Employment Agreement Amendment

The Human Resources Coordinator presented the General Manager's Employment Agreement Amendment. The Governing Board provided an oral report that summarized the proposed action to be taken regarding the salary, salary schedule,

or compensation paid in the form of fringe benefits to the General Manager before taking final action to approve his contract or amendment: the General Manager's base salary will be \$17,907.27 per month (equivalent to an hourly rate of \$103.31). This reflects a 2.2% increase effective on April 23, 2022, which is the first day of the pay period encompassing Mr. Lawrence's employment anniversary date of April 25, 2022.

Upon motion by Director Mote, seconded by Director Walsh and carried, the Governing Board authorized the Governing Board Vice-Chair to execute an Employment Agreement Amendment with the approved changes.

Ayes: Mote, Walsh, Green
Noes: None
Absent: Herrick, Miller
Abstain: None

10.B. Adjourn the June 22, 2022 Regular Board Meeting

The General Manager explained staff's recommendation to adjourn the June 22, 2022 regular board meeting.

Upon motion by Director Mote, seconded by Director Walsh and carried, the Governing Board adjourned the June 22, 2022 regular board meeting.

Ayes: Mote, Walsh, Green
Noes: None
Absent: Herrick, Miller
Abstain: None

11. COMMENTS AND ANNOUNCEMENTS

11.A. General Manager Comments

The General Manager indicated that comments regarding the Replenish Big Bear Project's Report of Waste Discharge are expected in writing soon from the Regional Board. The Governing Board requested a progress report on this issue if there are any updates prior to the July meeting.

11.B. Governing Board Member Comments

The Governing Board wished everyone a happy Memorial Day.

12. **ADJOURNMENT**

With no further business to come before the Governing Board, Vice-Chair Green adjourned the meeting at 5:32 p.m.

ATTEST: Bridgette Burton
Bridgette Burton, Secretary to the Governing Board
Big Bear Area Regional Wastewater Agency