

**BIG BEAR AREA REGIONAL WASTEWATER AGENCY
SPECIAL MEETING BUDGET WORKSHOP MINUTES**

March 7, 2023

1. CALL TO ORDER

A Special Meeting Budget Workshop of the Big Bear Area Regional Wastewater Agency was called to order by Chair Green at 10:00 a.m. on March 7, 2023 at 121 Palomino Drive, Big Bear City, California and via Zoom teleconference.

In accordance with AB 2449, which modifies Government Code 54953, Director Herrick requested to participate remotely for an emergency circumstance. Director Herrick provided a general description of the need to participate remotely and confirmed there were no other individuals 18 years of age or older present in the room at the remote location.

Upon motion by Director Walsh, seconded by Director Mote and carried, the Governing Board approved Director Herrick participating remotely.

Ayes: Herrick, Miller, Mote, Walsh, Green
Noes: None
Absent: None
Abstain: None

BOARD MEMBERS PRESENT

John Green, Chair
Jim Miller, Vice-Chair
Rick Herrick, Director (joined via Zoom at 10:08 a.m.)
Bynette Mote, Director
Larry Walsh, Director

BOARD MEMBERS ABSENT

None

STAFF MEMBERS PRESENT

David Lawrence, General Manager
Christine Bennett, Finance Manager
John Shimmin, Plant Manager
Sonja Kawa, Human Resources Coordinator/Accounting Technician
Bridgette Burton, Management Analyst/Board Secretary

OTHERS

Kelly Ent, Director of Administrative Services, City of Big Bear Lake (via Zoom)
Mary Reeves, General Manager, Big Bear City Community Services District (via Zoom)
Jeanette Prickett, Finance Manager, Big Bear City Community Services District (via Zoom)

Members of the public who signed in included:
None

2. PLEDGE OF ALLEGIANCE

Director Walsh

3. **APPROVAL OF THE AGENDA**

Upon motion by Vice-Chair Miller, seconded by Director Mote and carried, the Governing Board approved the agenda as presented.

Ayes: Miller, Mote, Walsh, Green
Noes: None
Absent: Herrick
Abstain: None

4. **PUBLIC FORUM**

No comments

5. **PRESENTATIONS AND INTRODUCTIONS**

5.A. Budget Presentation and Discussion

1. Projected Performance FY 2023
2. Five-Year Forecast FY 2024 – FY 2028
3. New Budget FY 2024
4. Replenish Big Bear Current Timing, Funding, and Rate Collection

The Finance Manager presented the Budget Workshop information. The rates discussed in the Budget Workshop will be presented to the Governing Board for consideration at the March 22, 2023 regular meeting.

The Governing Board requested clarification on acronyms for CCI (Construction Cost Index) ELAP (Environmental Lab Accreditation Program), and Capex (capital expenditures). Further discussion ensued regarding estimates for asphalt replacement/repair, covenant levels, increases to power expense, merit increases, and debt capacity. Replenish Big Bear (RBB) questions included lab changes, future staffing needs, federal grant audit and grant accounting requirements, possible brine storage, expended project costs, reimbursements, annual O&M costs, fully weighted costs, BBARWA labor reimbursements from grants, future regulatory requirements, and the possibility of having RBB as a separate line item on property tax bills. The Governing Board directed staff to review the reserve limits for Replenish Big Bear and add to a future agenda for Governing Board consideration. The Governing Board provided suggestions for the presentation slides and social media strategy regarding future regulatory requirements if Replenish Big Bear was not constructed.

6. **ADJOURNMENT**

With no further business to come before the Governing Board, Chair Green adjourned the meeting at 11:35 a.m.

ATTEST: Bridgette Burton
Bridgette Burton, Secretary to the Governing Board
Big Bear Area Regional Wastewater Agency